

Guidelines for ISP Faculty Sponsors

The ISP Faculty Sponsor is a resource/advisor to the student. The student will look to the sponsor for suggestions and advice concerning her ISP planning, preparation and presentation. This is an independent project, so the role of the faculty sponsor is not to push constantly, but rather to suggest.

The faculty sponsor must make time to meet with the student to discuss her plans and how she will make necessary arrangements and carry them out. The sponsor signature is required on all submitted forms. In addition, the sponsor should discuss the following with the ISP student.

- Guidelines for ISP Participants, Independent Study Program Calendar and ISP Evaluation Criteria.
- A student may well look to the sponsor to help her find an ISP opportunity. Do what you can and wish. The initiative needs to come from the student, but this help is often a great assistance.
- The overall plans, the required calendar of daily activities and a plan for keeping a daily journal.
- Deadlines, especially that all forms must be turned in on time and all schoolwork completed before the student departs for the ISP on-site experience. Failure to meet deadlines will result in the denial of the ISP.
- Faculty sponsors should read the application and sign all parts of the form.
- Faculty Sponsors must make time to listen to the student's full presentation and coach her about presentation and content. A student may not present to the school until she has presented to the faculty sponsor.
- Faculty Sponsors should plan to be at the student's final presentation and read her final document. The faculty sponsor role in the presentation is that of a coach, not an evaluator of the presentation.

Letter of Intent

A Letter of Intent is due to Mrs. Gross October 9, and the completed proposal with all completed forms is Due December 7, 2009. The ISP experience will be reserved for those students who demonstrate the ability to independently manage the responsibilities associated with it. Late applications will be denied and the students must register for a minimester class.